CITY OF ONAMIA REGULAR COUNCIL MEETING
Regular Meeting Minutes – September 11, 2024
Council members present: Bill Hill, Randy Anderson, Sandy Nelson, Joe Boeringa. Marge Agnew/Mayor.
Council members absent: None.
Other staff present: City Clerk-Treasurer/Michelle Peterson. Public Works Supervisor/Gene Falconer, Public Works.

At 6:05pm the regular meeting was called to order with the Pledge of Allegiance. A **motion** was made by Joe Boeringa to **approve** the August 14th, 2024, regular meeting minutes with a few corrections. Motion was seconded by Bill Hill. AIF, motion carried.

Public Hearing: None.

Presentation of Claims:

A. Bill Hill made a **motion** to **approve** all the financials presented. Motion was seconded by Sandy Nelson. AIF, motion carried.

Open Forum – (5-minute limit) *Requests to be on the agenda.

a. None.

Presentation of Audits, Petitions, Bonds, Insurance, Legislative Announcements, Complaints, and Requests.

A. None.

Reports of Officers, Council Committees, Departments, Commissions. Engineer
Water Treatment Plant –

a. A *WTP Progress Report* was presented at the meeting.

Police Department: Police Chief Mattison presented.

- **a.** There were 32 ICRs recorded in the month of August.
- **b.** A potential new officer was interviewed, and a conditional offer was made. The candidate accepted the conditional offer, and a full background is currently in process. Testing for the new officer has also been scheduled.
- **c.** Office construction in the Police Department is coming along. Chief Mattison expressed her appreciation for all of Josh's hard work.
- **d.** Chief Mattison has been soliciting bids for a new squad car. Both 2016 and 2018 are showing signs of being worn out. Burnsville Dodge still has the state bid and is coming in at the lowest cost for the Dodge Durango.
    a. The base price is $41,029.00. A *State Contract* quote was presented for the council to review.

b. A quote from *North Central Uplifting* was presented for the council to review.
    i. Full Build for the Dodge Durango was quoted at $13,905.57.
c. Graphics for the new squad car would also need to be added.
    i. A quote will be provided for a future meeting.

e. *"National Prescription Drug Take Back Day"* will be on Saturday, October 26, 2024. Last April the Police Department collected 67 pounds of expired or unwanted prescription drugs and medical items. The collected materials will be taken to *Minneapolis DEA Free Disposal.*

f. Chief Mattison requested that a member of the city council volunteer to be the city's ***Weed & Grass Inspector***. Sandy Nelson volunteered, and Randy Anderson stated that he would keep an eye out as well.

g. The city council asked if any of the food trucks have applied for a peddlers/solicitors permit with the city. No permits had been requested. The council discussed the issue.
a. The city council would like public works to make the first contact with people in the community who are required to have a permit. If the vendor ignores the requirement for a permit, they would like the police department to step in.

Fire Department: Fire Chief Bruce Peterson presented.

A. The fire department has received their plans back from *Duffy Engineers & Associates Inc.* for the *fire hall addition*. One copy of the plans will be kept at city hall.
    a. Chief Peterson asked the council for their approval of working with the City Attorney, Bob Ruppe, with getting the sealed bids put together. Marge Agnew made a **motion** of **approval** to move forward and work with Bob Ruppe, Randy Anderson seconded, AIF, motion carried.
B. The fire department requested to purchase new extraction tools. The extraction tools were put in the city's preliminary budget for 2025, which was voted on and approved later in the meeting. The council agreed that the purchase could be made next year.
C. The fire department will be hosting *The Harvest of the Earth* in October.
D. The fire department will be purchasing some batteries and checking fire detectors for the community in October.

Maintenance: Public Works Supervisor Gene Falconer presented.

A. The maintenance department is working on wrapping up summer jobs and is preparing for the fall and winter seasons.
B. Maintenance has also been working on trimming trees for the school buses.
C. Two quotes were presented from *Tim Stout Heating & A/C* was presented for council to review.
    a. A quote for the furnace to be replaced at City Hall would be $10,000.
    b. A quote for the furnace to be replaced at the library would be $12,000.

c. The council discussed and would like to add the city hall furnace to the 2025 budget
    i. The library furnace will be added to the 2026 budget.

Water/Sewer: Public Works Supervisor Gene Falconer presented.

A. The walls for the water treatment plant have been put up. *Rice Lake Construction* plans to start pouring the beams and finish the inside of the walls. A roof will be put on the building shortly after.
B. Maintenance replaced a valve at the sewer ponds.
C. The annual inspection at the lift station went well.

Planning & Zoning: Public Works Supervisor Gene Falconer presented.

A. Chapter 151 zoning binders were handed out to everyone on the zoning committee.

Parks: Public Works employee Josh True presented.

A. The recently purchased "*All pets must be on a leach"* signs are still being vandalized.
B. The public works department is looking at getting a new handicap swing set and leaving the four-swing set at Herington Park.
C. A quote from *Bug Commander* for mosquito spraying was discussed. The spraying would cost $469.00 plus tax per spray. Most cities do 8-11 treatments a year. The council requested to see a few more bids for mosquito spraying.
D. Joe Boeringa stated that there are 12 "*gas station stones"* missing at Herington Park and that the bridge is tipped. Joe would like the stones replaced and a plaque put up stating what the "*gas station stones"* are. Marge Agnew requested that the maintenance department get a quote.
    a. The city council discussed the tipped bridge with maintenance, Gene Falconer stated that they would probably just take the bridge out altogether.

Unfinished Business:

A. None.

New Business:

A. A *Liability Coverage Waiver Form* was discussed. Marge Agnew made a **motion** to **approve** waiving the monetary limits on municipal tort liability, Joe Boeringa seconded, AIF, motion carried.
B. A new fee schedule was discussed.
    a. There were changes made to the Water and Sewer Charges.
    b. Mosquito spraying charges were added.
    c. An additional 2% increase for residential water and sewer each year starting in 2026 was also added to the fee schedule.

d. Bill Hill made a **motion** to **approve** the proposed fee schedule and work with the city attorney on an amended ordinance. Sandy Nelson seconded, AIF, motion carried.

C. Marge Agnew made a **motion** to **approve Resolution 2024-09B** a *Resolution approving the 2024 Tax Levy, Collectible in 2025*, at a 7% increase ($492,880.00) and the preliminary budget with the changes made during the prior budget meeting. Joe Boeringa seconded, AIF, motion carried.
   a. The final tax levy public meeting will be during the regular council meeting on Wednesday, December 11, 2024, at 6:00pm.

D. Joe Boeringa made a motion to **approve Resolution 2024-09A**, a $500 donation from the Veteran's Club to go into the Parks Fund. Bill Hill seconded, AIF, motion carried.

Clerk's Report: Clerk Peterson presented.

A. The city had to go back into UBmax due to gWorks not being able to read the meters. Kofi Boaten, who is an engagement manager at gWorks loaded all the payments from gWorks back into UBmax for the city. Several errors were made by Kofi Boaten, and these errors were not caught until after the billing went out.
   a. Double payments were made to over 50 accounts.
   b. Some payments were not transferred.
   c. Some payments were transferred to the wrong accounts.

   Clerk Peterson let the council know that the city wouldn't be able to charge late fees to any of the residents due to the number of errors made by gWorks.
   a. gWorks will be remigrating the data from UBmax into gWorks on Thursday, September 12, 2024. The utility software will be down at this time.

B. City Hall will be closed for most of the day on Friday, October 4th, 2024.
   a. Michelle Peterson and Kenna Brandt will be at the *Onamia Area Assistant Living,* and the *Long-Term Care Facility* assisting the elderly with early *Health Care Facility Voting*.
      i. City Hall will reopen once voting is completed, and election ballots are returned to the Mille Lacs County.

C. Marla Ellis, the production coordinator for the *HGTV series 'House Hunters'* plans on filming in Onamia from Thursday, October 3rd – Tuesday, October 8th.

Other:

A. The family of Jerome Kryzer sent a thank you card to the city council for the flowers that were received at Jerome Kryzer's funeral.

Adjourn: At 7:12PM a **motion** to adjourn was made by Joe Boeringa, seconded by Sandy Nelson. AIF, motion carried.

Dated on this 12, day of September 2024
September 11, 2024 – Regular Meeting Minutes

APPROVED on this 9th day of October 2024.

_____
Marge Agnew – Mayor

ATTEST:

_____
Michelle Peterson, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion: _____

Second: _____

☐	MARGE AGNEW	☐
☐	BILL HILL	☐
☐	RANDY ANDERSON	☐
☐	SANDY NELSON	☐
☐	JOE BOERINGA	☐