CITY OF ONAMIA REGULAR COUNCIL MEETING
Regular Meeting Minutes – July 10, 2024
Council members present: Bill Hill, Randy Anderson, Sandy Nelson, Joe Boeringa. Marge Agnew/Mayor.
Council members absent: None.
Other staff present: City Clerk-Treasurer/Michelle Peterson. Public Works Supervisor/Gene Falconer, Public Works/Josh True. Public Works. Fire Chief/Bruce Peterson. Fire Fighter/Mike Morneau. Police Chief Amy Mattison.

At 6:00pm the regular meeting was called to order with the Pledge of Allegiance. A **motion** was made by Joe Boeringa to **approve** the June 12th, 2024, regular meeting minutes with a few corrections. Motion was seconded by Bill Hill. AIF, motion carried.

Public Hearing: None.

Presentation of Claims:

A. Joe Boeringa made a **motion** to approve all the financials presented. Motion was seconded by Randy Anderson. AIF, motion carried.

Open Forum – (5-minute limit) *Requests to be on the agenda.

a. None.

Presentation of Audits, Petitions, Bonds, Insurance, Legislative Announcements, Complaints, and Requests.

A. None.

Reports of Officers, Council Committees, Departments, Commissions. Engineer
Water Treatment Plant –

a. A WTP Progress Report was included in the council packet.

Police Department: Police Chief Amy Mattison presented.

A. There were 50 ICRs in June, and 53 ICRs in May.
B. Chief Mattison has been enforcing weed and nuisance ordinances. Most residents who have been given notice have already remedied the issue.
C. Power Lodge donated the use of some golf carts for the police department to use during Onamia Days.
D. There have been a high number of thefts and scams in the area.
    a. Marge Agnew requested that Chief Mattison do a presentation on scams during one of the senior lunches in town.
        i. Chief Mattison agreed and will reach out to the seniors to schedule a presentation if they are interested.
E. There have been a lot of animal complaints, including barking dogs, loose dogs, aggressive dogs and feral cats. Chief Mattison has had to issue warnings, citations, and impound a few animals. Going forward, there will be harsher penalties for repeat offenders.

F. Randy Anderson stated that he has heard complaints about a van parked at the apartment building with a flat tire. Chief Mattison stated that the vehicle is current with its registration and is located on private property, so it is a civil issue at this point.

Fire Department: Fire Chief Bruce Peterson presented an update for the Fire Department, and Mike Morneau presented for the Fire Relief Association.

A. Mike Morneau gave the council an update on switching the *Fire Relief Association* over to *PERA.*
    a. It was discovered by the City Clerk that the *Cost Report* from *PERA* didn't match what the *Fire Relief Association* requested. Mike will request an update from *PERA* and discuss the findings with the Fire Department. The topic was tabled until next month's meeting.
    b. Fire Chief Bruce Peterson asked the council to accept Robert Walkers resignation from the Fire Department. Marge Agnew made a **motion** to **approve** the resignation of Robert Walker, Randy Anderson seconded. AIF, motion carried.
    c. The council requested an update on the construction progress for the fire hall addition. Bruce stated that there is nothing new to report on the project.

Maintenance: Public Works Supervisor Gene Falconer presented.

A. The final grade has been done on the street in front of city hall, and the taring should be completed within the next week.
B. The prep for the sidewalk has started.
C. The police department office is ready to be painted and put back together.
D. On the lot next to the water tower for sale, the seller is firm on an asking price of $10,000.
    a. The city council discussed the property and agreed not to purchase it at this time.

Water/Sewer: Public Works Supervisor Gene Falconer presented.

A. There was one new hook up on Evergreen Street.
B. A letter from the city attorney was included in the pack regarding R&R Construction and a previous sewer backup.
C. There is a new hookup coming for water on Rambler Road.
D. The water treatment plant is on schedule.
E. A resolution was included in the packet to approve grant paperwork for phosphorus treatment at the sewer ponds. Joe Boeringa made a **motion** to **approve Resolution 2024-07A,** *Resolution to submit a Point Source Implementation Grant Application*. Bill Hill seconded. AIF, motion carried.
F. Issues with the water billings are being corrected.
G. Public works found a company to fix some of the water and fire hydrant valves that have been sticking.

Planning & Zoning: Public Works Supervisor Gene Falconer presented.

A. Public works had Saher Consulting do a study on the zoning fees. The new fee list was included in the packets. Bill Hill made a **motion** to **approve** the new zoning fees, Randy Anderson seconded. AIF, motion carried.

Parks: Public Works employee Josh True presented.

A. Signs to leash your dog were put up. Some of the signs have already been vandalized and stolen.
B. Public works found a painter to repaint the library. They didn't have quotes available yet.
C. The tear down of Onamia Days and 4th of July has started.
D. The city council expressed their interest in having the city sprayed for mosquitos.
E. Joe Boeringa asked about the mulch at the city park. Josh True stated that it would be expensive, and he plans to have quotes ready for the budget meeting to discuss.

Unfinished Business:

A. A quote from Bergh Consulting was included in the packet. It would cost about $2,500.00 a year to make the website ADA accessible.
B. A membership to MN Small Cities was included in the packet. Bill Hill made a **motion** to **approve** joining the MN Small Cities for $514.50, Marge Agnew seconded. AIF, motion carried.

New Business:

A. There was a legal notice to join a class action lawsuit for a PFA Water Settlement. The council discussed and decided not to join the settlement.
B. A computer use policy was included in the packet. Sandy Nelson made a **motion** to **approve** the Computer Use Policy, Marge Agnew seconded. AIF, motion carried.
C. The city council discussed the utility billing clerk position. Bill Hill made a **motion** to **approve** hiring Kenna Brandt for the utility billing clerk position, Joe Boeringa seconded. AIF, motion carried.
    a. Resolution 2024-07C was presented to the council to add two new election judges to the roster. Kristy Gahbow is not sure if she will be able to participate in the election due to her new job. Joe Boeringa made a **motion** to **approve Resolution 2024-07C,** a Resolution approving 2024 Election for State Primary and General Elections. Sandy Nelson seconded, AIF, motion carried.

Clerk's Report: Clerk Peterson presented.

A. Clerk Peterson is working on the closing paperwork with Rural Development and the Water Treatment Plant Project.

Other:

A. Gworks goes live on July 30th.
B. The date for the budget meeting was set for Thursday, August 22, 2024, from 9am-12:00pm or later.
C. Clerk Peterson will be attending the Region 3, MCFOA training on July 18th in Staples.

Adjourn: At 7:33PM a **motion** to adjourn was made by Joe Boeringa, seconded by Sandy Nelson. AIF, motion carried.

Dated on this 12, day of July 2024
July 10th, 2024 – Regular Meeting Minutes

APPROVED on this 14th day of August 2024.

_____
Marge Agnew – Mayor

ATTEST:

_____
Michelle Peterson, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion: _____

Second: _____

☐	MARGE AGNEW	☐
☐	BILL HILL	☐
☐	RANDY ANDERSON	☐
☐	SANDY NELSON	☐
☐	JOE BOERINGA	☐