



P.O.Box 114  
Onamia, MN 56359

## Meeting Agenda

**Date:** April 8th, 2024

**In attendance:**

**Absent:**

<p><b>Call to Order</b></p>	<p>Present Board Members: Dave Smith, Jen Larson, Carrie Vesel, Stephanie Sauer. Additional Present Members: Stacey Phillips, Marge Agnew, Sarah Lancaster.</p> <p>Meeting called to order: 7:07 p.m.</p>
<p><b>Discussion/Action Items</b></p>	<p><b>Notes. 3-5 minutes per items</b></p>
<p><b>Treasurer's Report</b></p> <p><b><u>Financials</u></b></p> <p><b>Approve Bills</b></p> <p><b>Checkbook register</b></p>	<p><i>5 minutes- March 17th Bank Statement: \$14,169.72</i></p> <p><i>Many donations for the Easter Dash</i></p> <p><i>Checks out include:</i></p> <p><i>Shannon Milender: Bike Helmets</i>  <i>Stacey Phillips: Easter Dash Expenses</i>  <i>MN Dept. of Health: Food Permit</i>  <i>Onamia Drug: Easter Candy</i>  <i>Agnew Hardware Hank - Invoice for Bungees</i></p> <p><i>Onamia Elementary School: PBIS Committee</i></p> <p><i>Request from Onamia High School Prom Committee</i></p> <p><i>Last year's donation included \$100, Isle High School was \$50</i></p> <p><i>Onamia Prom is May4th, donation required to be approved at this meeting.</i></p> <p><i>Statement for \$5500 from Mille Lacs Messenger has arrived, consideration for paying half now and half later.</i>  <i>Discussion: Is the \$5500 being utilized accurately?</i></p>

	<p><i>Motion to approve for \$5500 with half paid now, half during the fall by Marge Agnew. Second by Jen Larson. Vote: Unanimous approval.</i></p> <p><i>Review of contract: Payment agreement with Onamia Public Schools to partner for advertisement and sending home a newspaper to each family registered in Onamia Public School District.</i></p>
<p><b>OY group</b></p>	<p><i>3 minutes- Liz Scheis, Ava Rogers, Blaine Ehrmantrout are present to extend a thank you for the donation and support on behalf of the Onamia Youth Group to bring youth to Washington D.C.</i></p> <p><i>Activities included meeting other youth groups, bringing back strategies for spreading awareness for Drug Prevention and Awareness in the community.</i></p>
<p><b>Mille Lacs Health Spring Fling invite</b></p>	<p><i>3 minutes- The event is Saturday, April 13th. The Mille Lacs Health System has extended an invitation to Civic Board Member(s) for dinner and social events.</i></p> <p><i>The event is at 5:30 p.m., priced at \$65 or \$390 per table. Event is Tulibee Tavern/Wahkon Inn.</i></p> <p><i>Motion to approve the purchase of 2 tickets at \$65/each to attend the Mille Lacs Health Spring Fling by Marge Agnew. Second by Jen Larson. Vote: Unanimous approval.</i></p>
<p><b>Easter Dash</b></p>	<p><i>10 minutes- Update- GREAT turnout! Stacey forwarded two checks from Mary Hamers and Margaret Willis. Clean-up was thorough, no major complaints. 190 bags total put together, 31 bags left over. Not every family grabbed a bag, and the Lions Club served 240 Bunny Lunch (including adults).</i></p> <p><i>Rough estimate of 200 in attendance. There were fewer bikes in the drawing, but the flow worked out very well for the event overall.</i></p> <p><i>Food drive has been extended through the following week due to Snow Days, total weight collected will be measured upon delivery of food by Cyndi Martin.</i></p> <p><i>Bikes/Baskets could be capped in future events, since the</i></p>

	<p><i>drawing seemed to work better with a limited number.</i></p> <p><i>National Honor Society (with Brady Hermel) did not have an accurate turn-out with students, but there was low attendance in student volunteers. A small number did show up, and Nicole True will collect names. Stacey Phillips will do a recognition with Cedarwood Gift Certificate to thank them for their help.</i></p>
<p><b>Onamia Days 2024</b></p>	<p>20 minutes-          FB-Should we do an event or just on our page?</p> <p><i>Discussion about event vs. page and comparison to Isle Days/craft fair. Dual advertisement for both events/page and continue to create scheduled Events.</i></p> <p><i>Anticipated schedule of social media events to be released every 2-3 days leading up to Onamia Days.</i></p> <p>City- Need anything from us?</p> <p><i>Nothing currently needed at this time.</i></p> <p>Website updated- Parade updated &amp; Onamia days dates 2024          Parade App- Garrett update can we get it for the Website?</p> <p><i>Parade app should be coming from Garrett Lancaster shortly.</i></p> <p><i>Amanda Willis will send information to update the Onamia Days dates to correct days/year.</i></p> <p><i>Add Facebook link to the website.</i></p> <p>Buttons- Update?</p> <p><i>Button proofs are approved. Originals will be returned to advertise and congratulation button designers.</i></p> <p><i>Recognition will be posted at the info booth.</i></p> <p>Grand Marshal- Marge &amp; Scott</p> <p><i>Marge and Scott Agnew have both accepted.</i></p> <p>Schedule- Marge          *Lovaas Ride          *Can you add Meat Raffle to the Schedule?</p>

*Virtual Horse Racing (V2 Racing) at Benson's to be added to the official Onamia Days Schedule.*

*Lovaas Run @ 10:00 a.m. start at Benson's will be added to the official Onamia Days Schedule.*

*Meat Raffle @ 3:00 p.m. at Benson's will be added to the official schedule.*

*Pie Booth staffed by Onamia Youth Baseball and Jennifer VanReese (Onamia Marching Band) will be added to the schedule. Jen Larson will check for days/times confirmation before adding to schedule.*

Medallion Hunt-Sarah, Did it get ordered?

*Medallion ordered from IDGiftandTags. Clues are being created by Sarah Lancaster.*

*Little Miss, Little Gents- Shannon Milender contacted Pepsi for banners. Pop orders being drawn up, and looking for Burger Vendors with anticipated 65 cases (Hamburger Stand)*

*Hardtimes Bar and Grill will donate water, Teal's Market is donating ice cream and supplies.*

*Hamburger stand schedule sent out to Mille Lacs Health system, then forwarded to Onamia Schools and Nexus.*

*Little Miss/Little Gents flyer sent out with Easter Items.*

*Dave will check with Shannon about having the Grand Marshals MC the Little Miss/Little Gents event.*

*Confirmed: Grand Marshals will MC Little Miss/Gent event.*

*Info booth-Sign up Marge Agnew will organize the Information Booth Scheduling.*

*Hamburger Stand- Sign Up this month? See above. Anticipated schedule to be out **April 15th**. Online schedule is preferred (Google Doc).*

Beer Gardens- Sign up? Carrie

*Discussion regarding what time to open the beer stand. Open earlier in order to serve beer with lunch? Is it worth it to*

*have it open?*

*Agreement should be made about scheduling before proposed to volunteer groups (Lions and ALR).*

*Civic Members can staff to open the beer garden at 11:00 a.m. on Friday and Saturday until 4:00 p.m. when it will then be staffed by the next group (Lions/ALR).*

*Roles/Expectations have been outlined in a flier to hand out to groups for transparency and open communication.*

Lions- Carrie will reach out after we decide when we will open Friday?

ALR- Jeff just wanted the Flyer and he will rep-present to the ALR- Carrie

Jr. Olympics- Lisa & Laura

*Jen Larson contacted Lisa and Laura, they passed along information.*

*Lisa has previously purchased medals that she uses at the event, and still has some left over but is wondering if the Civic will fund the purchase of more.*

*The request was made for water. Jen Larson suggested a small First Aid Kit, it was agreed to have one at the event.*

*Leftover prizes from Easter Dash were repurposed for prizes, the same will be done again this year.*

*Reminder to have enough Carnival Tickets for children who participate.*

*Jr. Olympics requested the purchase of water balloons to be used at the event. A purchase can be made and charged to account through Agnew Hardware Hank, and Lisa/Laura can submit receipts for medals to reimburse.*

*Kiddie Parade trophies to be repurposed if they did not have a year engraved/printed on them.*

Car Show-Meghan

*Jen Larson made contact with Meghan who has flyers made*

*up. Carrie has requested a flier to include in advertising.*

*Car show is scheduled for 5:00 p.m.*

*Paper-update See above.*

*Liquor Lis & Liability Lic-Jen-done Done and submitted.*

*5K- Hospital? Who was in charge of the 5k? There may be someone scheduling a walk/run for Cathy Donovan, if so we need to confirm for scheduling purposes.*

*Vendor Fair-update RayAnne is in charge of organizing the Vendor Fair and sign-up.*

*Event is from Saturday: 9 a.m. - 2 p.m.*

*9 confirmed vendors to attend. What is the plan/alternative if it rains? Vendors are unable to use Benson's due to Lovaas Run, but could set up in the patio area. Behind the flower shop could be open for vendors.*

*Looking to bring in more vendors/businesses/organizations (Raider Wrestling Club, Businesses, etc.)*

*Confirmation of insurance that businesses will NOT be liable if an injury occurs with anyone at a Vendor Booth.*

*Vendors can make checks payable to Onamia Area Civic Association.*

*Signs- Stacey?*

*15 blank signs through Gateway Liquor vendor.*

*Looking for some signs to be generic in order to be reusable (Carnival, Food, Beer Garden, etc.)*

*Trophy's liquor?*

*Can I order 20?*

*Things that have been brought up to us:*

*Bingo- Bingo is not on gambling license, may be considered for next year. Staffing will need to be considered as a potential roadblock. Also, ensuring that minors do not participate due to legalities of gambling licenses.*

Talent Show- *Consideration to bring in on Friday/Saturday, but was never moved forward from the last meeting. Perhaps looking at trying another year. Unable to staff/organize so it will be tabled.*

Square Dancing -

Garage Sale- *Community members are welcomed to have garage sales, do we advertise? It will be on the calendar and Facebook page, and community members can feel free to participate.*

*Do we endorse the garage sale on our schedule if it is not guaranteed to happen? Can we advertise unofficially?*

*\*Marge Agnew will check in with Lea Ranum about Turtle/Minnow races. Bank will do a coin hunt, confirmed by Marge Agnew.*

*\*Mille Lacs Academy will be doing the Root Beer Float Stand as scheduled.*

*\*Church service is scheduled during regular time slot.*

*\*Would the Wrestling Club sponsor the Shriners? RayAnne could check in during the meeting on Monday, April 13th, or we could outsource to the Lions or other organizations. VFW? Oswaldson with MLCV?*

*Anderson Brothers and Bud Jones? Jen Larson will check with them to see if they will sponsor the Shriners.*

Check list 2024

Gas hookup and tested.

Power (Wednesday)

Pickup Buttons, Tickets & Cash (Thursday)

Signs for Grand Marshal Car

Button # Sheet for Registration 0001-1500

Parade NO PARKING SIGNS on MAIN STREET

No parking signs on Fence Gate

List of checks and cash needed

- City
- Civic

Cooler of Water for Bands

- Friday
- Saturday
- Sunday

	<p>Cash Bags</p> <ul style="list-style-type: none"> <li>• Cash drop off times</li> </ul> <p>Beer Garden wristbands Colors to Benson's</p> <ul style="list-style-type: none"> <li>-Tickets for Buttons #</li> <li>-ECRAC Poster</li> <li>• Evaluation/Questionnaire/Interview</li> </ul> <p>Setup Wednesday 5PM</p>
<p><b>3rd of July</b></p>	<p>20 minutes-</p> <p>Check List 2024</p> <p>Banners up and take down</p> <p>Stage Trailer Lined up and ready with the City</p> <p>Beer Garden Trailer drop off date and time</p> <p>Restrooms ordered</p> <p>Garbage ordered</p> <p>Electric panels and cords</p> <p>Propane</p> <p>City- Fencing</p> <p>Tents Setup and Take down</p> <p>Signup Sheet for Beer gardens for coverage</p> <p>Signup Sheet for Info booth</p> <p>Check for band</p> <p>Check for fireworks</p> <p>Cooler of ice water for band</p> <p>Get cash for beer garden</p> <p>Prize checks and cash</p> <p>Glow sticks for the info booth?? (And cash)</p> <p>Get Dan a key</p> <ul style="list-style-type: none"> <li>-Make sure the hamburger stand is clean.</li> </ul> <p>Pie Booth.</p> <ul style="list-style-type: none"> <li>-Order pies?</li> </ul> <p>Volunteers?</p> <p>Supplies (and cash?)</p> <p>Food/Vendors</p> <ul style="list-style-type: none"> <li>-What time can they set up?</li> <li>-Ask them to come earlier.</li> <li>-Ask Dan way before 2 months..</li> </ul>



	<p>Announcing the Winners</p> <ul style="list-style-type: none"> <li>-Who is drawing / announcing</li> <li>-Post on Facebook</li> </ul> <p><b>***ITEMS TABLED TO APRIL 22nd MEETING.</b></p> <p>Do we need an extra meeting?</p> <p><i>Motion to approve the scheduling of another meeting by Carrie Vesel to confirm Onamia Days Scheduling AND July 3rd.</i></p> <p><i>April 22nd, 7:00 p.m. at City Hall.</i></p> <p><i>Schedule must go out by MAY 1ST.</i></p> <p><i>Letter drafted to invite other Marching Bands to participate in the Grand Parade.</i></p> <p><i>Letters will be sent out, a trophy will be handed out to the top band and judged by the Onamia Area Civic Association.</i></p>
<b>Members request</b>	<p>3 minutes-</p> <p>Everett would like to get Raffle tickets early this year.</p> <p>ALR- Asked if we need them for 3rd of July?</p> <p><i>Tickets 1-75 were given to Everett.</i></p>
<b>ECRAC</b>	
<b>Upcoming events</b>	Onamia Days- June 14th-16th
<b>Adjournment</b>	8:49 PM *Will reconvene April 22nd @ 7:00 p.m.
	Monday, May 13th, 2024 Onamia City Hall or Park? 7:00PM

Respectfully submitted by: Carrie Vesel